

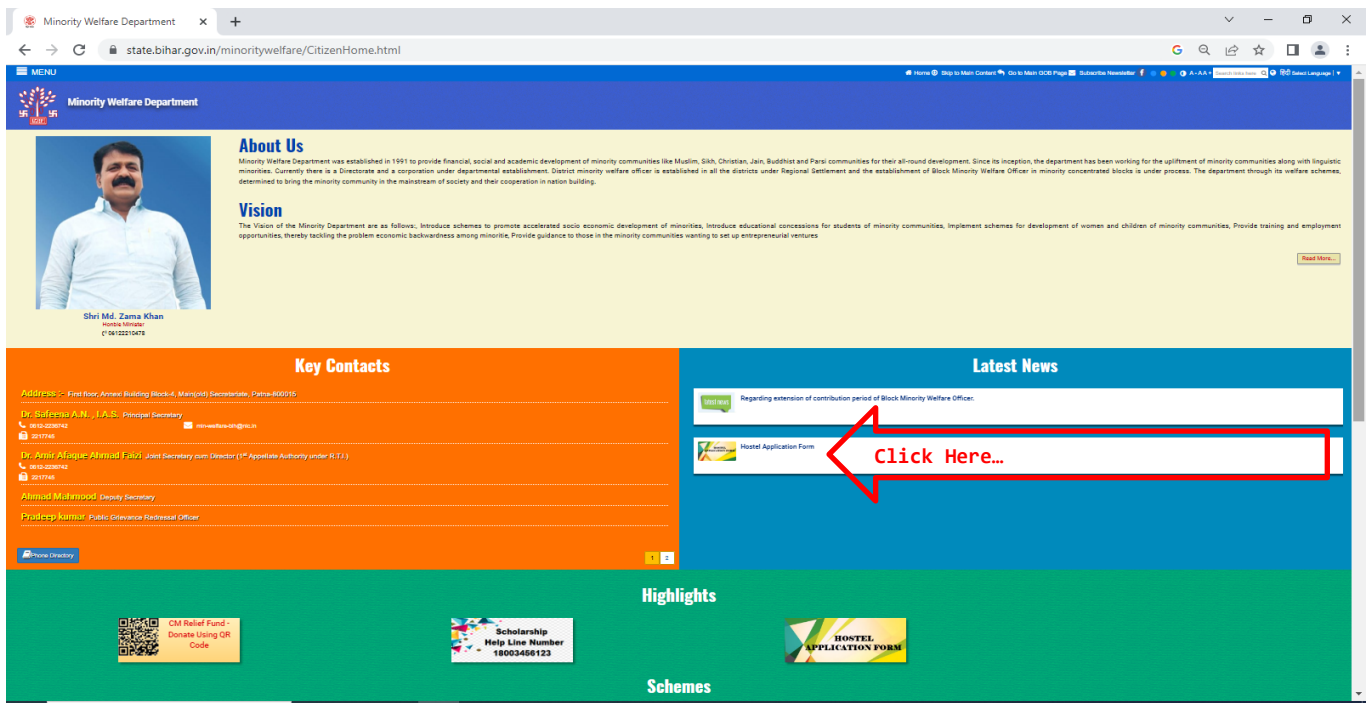
Minority Welfare Department, Govt. of Bihar

Process flow of Hostel Application Form

1. Applicant needs to visit website <https://state.bihar.gov.in> then select Minority Welfare Department from Menu as given below.



2. Minority Welfare Department's Dashboard will be displayed where click on **Hostel Application Form** from "Latest News" section.



3. Applicant needs to visit the https://ekalyan.bih.nic.in/MH_App. Guidelines for filling the applicants form will be visible. At the bottom of guidelines, Applicants can either create a new Account or Sign in using existing Account.

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GUIDELINES FOR FILLING THE APPLICANTS FORM

I. Who can apply?
The candidate fulfilling all the below mentioned criteria will be eligible for getting admission to hostels run under Minority Welfare Dept. Government of Bihar.

Minimum Eligibility Criteria

The applicant:

1. Must belong to Minority Community;
2. Must be studying in a recognized Institution (School/College/University or recognized technical institution of the District for which she/he is applying.

II. Documents required:

1. Matric (Class Xth) (or equivalent) Certificate with date of birth of the applicant to be uploaded. (Format: .pdf, DPI: 200, Maximum File Size: 500KB)
2. Marksheet of Class Xth to be uploaded. (Format: .pdf, DPI: 200, Maximum File Size: 500KB)
3. Marksheet of the last exam passed to be uploaded. (Format: .pdf, DPI: 200, Maximum File Size: 500KB)
4. Aadhaar card to be uploaded. (Format: .pdf, DPI: 200, Maximum File Size: 500KB)
5. Proof of admission to the /School/College/University/Institution, where the applicant is studying. (Format: .pdf, DPI: 200, Maximum File Size: 500KB)
6. Recommendation letter from the Principal/Head of the Institution where the applicant has taken admission, recommending for admission to the Hostel, in the prescribed format, to be uploaded. (Format: .pdf, DPI: 200, Maximum File Size: 500KB) [Download Format](#)
7. Savings Bank Account details with name of the Bank, Name of the applicant in the Bank Account, Account number, IFSC Code.
8. Passport size photo of the candidate to be uploaded. (Format: .jpg/.jpeg, Dimension Size: 3.5cm x 4.5cm, DPI: 200, Maximum File Size: 500KB)
9. Passport size photo of father to be uploaded. (Format: .jpg/.jpeg, Dimension Size: 3.5cm x 4.5cm, DPI: 200, Maximum File Size: 500KB)
10. Passport size photo of visitor(s) to be uploaded. (Format: .jpg/.jpeg, Dimension Size: 3.5cm x 4.5cm, DPI: 200, Maximum File Size: 500KB)
11. Scanned signature of the Applicant. (Format: .jpg/.jpeg, Dimension Size: 3.5cm x 1.5cm, DPI: 200, Maximum File Size: 500KB)

Note: If you want to cancel the previous application and apply fresh, you may do so before the last date. Once the next application is submitted, it will override the previous application. The application number will also change.

III. Instructions for filling up the online application form : [Click here to view demo application form](#)

IV. Documents to be verified:

1. Original Date of Birth Certificate from Matric (Class Xth) or equivalent Certificate
2. Marksheet of Matric (Class Xth) Exam.
3. Marksheet of the last exam passed.
4. Original Aadhaar Card
5. Proof of admission to the /School/College/University/Institution, etc.
6. Original Recommendation Letter from the Principal/Head of the Institution.
7. Original Bank Account details – Pass Book /Account Statement signed and stamped by the Bank authority.

Note: Please bring a passport size photograph with name and application Id written at its back.

V. Undertaking signed by the Parents/Guardian in the prescribed format. (Required at the time of admission) [Download Format](#)

VI. Time Schedule

Sl. No.	Date	Activity schedule for every month
1.	1st – 10th	Forms available for online submission of applications by students
2.	11th – 12th	Forms open for editing/re-submission by students
3.	15th	Last date for submission of applications Form
4.	16th – 21st	Approval of candidates for admission; Notification with list of approved candidate to be displayed on Department's website; Email, mobile messages to be sent to candidates for admission, verification of documents and final selection. Copy to be marked to Superintendents. Waiting list to be published too. An order letter along with the list of selected candidate and waiting list to be forwarded to the Superintendents by DMWOs.
5.	22nd – 28th	Admission to Hostels - Formalities for admission (payment of fee, etc.
6.	29th	List of provisional admissions/Cancellation of approval of failed admissions. Information to be sent to DMWOs.
7.	30th	Final list of candidates admitted to various hostels/Vacancies in each Hostel displayed on the Department's website.

*If last date is a holiday, the next working day will be considered.

[Create Account](#)

Already have an account? Sign in

4. In a case, Applicants create a new account, Registration Page will be displayed as given below.

Here few points need to be considered before filling registration form. These are:-

- All fields marked with [*] are mandatory to fill.
- Applicant's Name and DOB must be as per Aadhaar.
- Aadhaar number needs to be validated from server by clicking "Validate Aadhaar from server" button.

- Applicant then needs to fill Email ID and Mobile Number and then clicks on “Validate Email Id” and “Validate Mobile No.” button respectively in order to verify it. An OTP message is sent on the email Id and mobile number by SMS. Applicant needs to enter the OTP and clicks on submit button.

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REGISTRATION

Name of Applicant [*]: # As in Aadhaar(Do not use title/salutation e.g. Mr./Ms./Sri/Smt. etc. before name)

Father's Name [*]: # As in Aadhaar(Do not use title/salutation e.g. Mr./Sri. etc. before name)

Mother's Name [*]: # Do not use title/salutation e.g. Ms./Smt. etc. before name

Date of Birth [*]: # As in Aadhaar

Gender [*]: --Select-- # The gender will be used for verification.

Category [*]: --Select-- # The Category will be used for verification.

Aadhaar Number [*]:

Email [*]:

Mobile No. [*]:

Password [*]:

Confirm Password [*]:

Enter Code Shown Above [*]:

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- Verified message is displayed after successful Aadhaar, Mobile and Email Id verification as shown in picture given below. After filling all the information, Applicant will click on the Register button.

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REGISTRATION

Name of Applicant [*]: # As in Aadhaar(Do not use title/salutation e.g. Mr./Ms./Sri/Smt. etc. before name)

Father's Name [*]: # As in Aadhaar(Do not use title/salutation e.g. Mr./Sri. etc. before name)

Mother's Name [*]: # Do not use title/salutation e.g. Ms./Smt. etc. before name

Date of Birth [*]: # As in Aadhaar

Gender [*]: --Select-- # The gender will be used for verification.

Category [*]: --Select-- # The Category will be used for verification.

Aadhaar Number [*]:

Email [*]:

Mobile No. [*]:

Password [*]:

Confirm Password [*]:

Enter Code Shown Above [*]:

OTP Sent On Your Registered Email ID has been verified successfully.

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6. Successful registration message will be displayed and user Id and password will be visible on screen

The screenshot shows the Ekalyan portal interface. At the top, there is a navigation bar with the logo of Bihar Government, the text 'ई-कल्याण', and the National Informatics Centre (NIC) logo. Below the navigation bar, there is a header with the text 'अल्पसंख्यक छात्रावास में प्रवेश हेतु ऑनलाइन पोर्टल, अल्पसंख्यक कल्याण विभाग, बिहार सरकार'. The main content area displays a 'REGISTRATION SUCCESSFUL' message. A green checkmark icon is followed by the text 'You are registered successfully.' Below this, it shows 'Your User ID is [redacted] KVL and Password is [redacted]'. A note says 'Please note down your User ID and Password for further reference.' At the bottom of the message box, there are two buttons: 'Print' and 'Click Here to Continue...'. The footer contains the copyright notice: 'Copyright © 2018 All Rights Reserved Software Solutions Provided by NIC-BSU'.

7. Applicant then needs to visit the https://ekalyan.bih.nic.in/MH_App/Login.aspx and log in using the user Id and password provided after Registration.

The screenshot shows the Ekalyan portal interface for student login. At the top, there is a navigation bar with the logo of Bihar Government, the text 'ई-कल्याण', and the National Informatics Centre (NIC) logo. Below the navigation bar, there is a header with the text 'अल्पसंख्यक छात्रावास में प्रवेश हेतु ऑनलाइन पोर्टल, अल्पसंख्यक कल्याण विभाग, बिहार सरकार'. The main content area features a large image of a white building on the left and a 'STUDENT LOGIN' form on the right. The form includes fields for 'User ID', 'Password', and 'Capcha' (with the value 'Ny4Z' displayed). Below the form, there are two buttons: 'Login' and 'Forgot Password?'. The footer contains the copyright notice: 'Copyright © 2018 All Rights Reserved Software Solutions Provided by NIC-BSU'.

8. In this page Applicant needs to fill personal information, Academic details, and others related details. After successful completion of one stage, Applicant redirects to another stage to fill the above mentioned information one by one. In case Applicant is not able to fill the form in one go, he will have option to save the application as draft in every tab, this will save the information filled in by applicant.

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WELCOME: [User Name]

Application Status: **Unfinalized**

APPLICATION CHECKLIST

Step	Description	Progress
1. Registration	Basic Information	Basic Information
2. Personal Detail	Personal Details	Personal Details
3. Academic Details	Academic Details	Academic Details
4. Other Details	Other Details	Other Details
5. Finalize	Finalize Application Form	Finalize Application Form

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9. Applicant`s Basic information visible on Personal detail page. Applicant needs to fill all remaining details.
- Applicant`s photo and his father photo must be in jpg/jpeg format.
 - Applicant`s Aadhaar card must be in pdf format.
 - All fields are mandatory to fill.

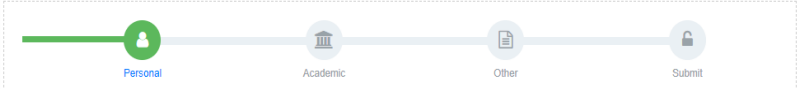
After filling the details, click on “Save and Continue”. This will redirect to Academic section.



ई-कल्याण



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PERSONAL DETAILS

All fields marked with [*] are mandatory

Name Of Applicant [*]:	Date of Birth [*]:	Gender [*]:
<input type="text"/>	<input type="text"/>	Female
Catagory [*]:	Email ID [*]:	Mobile No. [*]:
General	<input type="text"/>	<input type="text"/>
Aadhaar No [*]:	Father's Name [*]:	Father's Occupation [*]:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Father's Mobile No [*]:	Mother's Name [*]:	Family Income Per Annum [*]:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Upload Applicant's Photo (jpg/.jpeg only) [*]:	Upload Father's Photo (jpg/.jpeg only) [*]:	
<input type="text" value="Choose File applicant.jpg"/>	<input type="text" value="Choose File father.jpg"/>	
Upload Aadhaar (.pdf only) [*]:		
<input type="text" value="Choose File sample.pdf"/>		
Present /Correspondence Address [*]:	District [*]:	Block [*]:
<input type="text"/>	<input type="text"/>	<input type="text"/>
	PIN [*]:	
	80001	
<input checked="" type="checkbox"/> Permanent Address: Same as above, please tick checkbox.		
Permanent Address [*]:	District [*]:	Block [*]:
<input type="text"/>	<input type="text"/>	<input type="text"/>
	PIN [*]:	
	80001	
Identification Mark [*]:	Blood Group [*]:	
MOLE ON NOSE	A+	
	Marital Status [*]:	
	Single	

Click here for Save and Continue

Save And Continue Home

- Here, Applicant needs to fill academic details. All the instructions are given in the page shown below. Click on 'Save and Continue' button to navigate other tab.

ekalyan.bih.nic.in/MH_App/Academic_Info.aspx

Home Help Desk Logout

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Personal Academic Other Submit

ACADEMIC DETAILS

All fields marked with [*] are mandatory

Educational Qualifications: (Class Xth onwards) :

Sl. No.	Class	Year/Session	Board/University	School/College/Institution	Subject	Marks Obtained (0)
1.	Xth	2010	BSEB	PATNA SCHOOL	ALL	77
2.	XIth	2012	BSEB	PATNA COLLEGE	SCIENCE	87

Please fill below fields and click on "Click To Add" button for Xth onwards exam passed. If not, skip this and proceed further.

-- Select One -- -- Sele

Click To Add

Sl. No.	Class	Year/Session	Board/University	School/College/Institution	Subject	Marks Obtained
3	B.A.	2019	PATNA UNIVERSITY	PATNA	ALL	89

Upload Matric (0th) Marksheet (.pdf only) : Choose File sample.pdf

Upload Marksheet of the last exam passed (.pdf only) [*] : Choose File sample.pdf

Any other degree/training, etc. obtained? Please mention:

Details of the course to be pursued/pursuing [*] :

Class	Year/Session	Board/University	School/College/Institution (address)	Subject(s)
	-- ! --			

Click To Add

Sl. No.	Class	Year/Session	Board/University	School/College/Institution	Subject
1	MA	2023	PATNA UNIVERSITY	A N COLLEGE	ENGLISH

Recommendation letter from the Principal/ Head of the Institution where the applicant has taken admission, recommending for admission to the Hostel, in the prescribed format (.pdf only) [*] : Choose File sample.pdf

Proof of admission to the School/College/University/institution Where applicant is studying (.pdf only) [*] : Choose File sample.pdf

Details of Future aspirations [*] :

Career to be pursued	Target Year (By when)	Training/Coaching required
-- Select One --	-- Select Year --	-- Select One --

Click To Add

Sl. No.	Career to be pursued	Target Year (By when)	Training/Coaching required
1	Skill Development Instructor	2026	Other

Click here for Save and Continue

Save And Continue Home

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- Here Applicant needs to select district for which he is applying. He can apply for more than one hostel in that particular district as given in below mentioned page.

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Personal Academic Other Submit

OTHER DETAILS

All fields marked with (*) are mandatory

Any Disability? If yes, brief description:
NA

Do you have any medical issue(s)? If yes, please state:
NA

Are you allergic to any medicine? If Yes, please mention the names of the medicines:

Local Guardian(s):

Sl. No.	Name	Address	Contact No.	Relationship with the applicant
1	M KUMARI	PATNA	5	Mother
2	F KUMARI	PATNA	8	Father

Probable visitor(s) to the hostel [*]:

Sl. No.	Name	Address	Contact No.	Relationship with the applicant	Upload photo (.jpg/.jpeg only)
1	ABC	PATNA	8	Sister	Choose File appl...t.jpg
2	XYZ	PATNA	8	Brother	Choose File appl...t.jpg

Bank Account Details [*]:

Your Name as in Bank Account	Account No.	IFSC Code	Bank Name
RADHA			STATE BANK OF INDIA

Have you ever availed the facility of staying in any hostel run by Minority Welfare Department, Gov. of Bihar? If yes, brief description:

Hostel's Name	From (Month/Year)	To (Month/Year)	Course Pursued
	MM/YYYY	MM/YYYY	-- Select One --

Is any of your relative staying in any Hostel run by Minority Welfare Department, Gov. of Bihar? If yes, brief description:

Relative's Name	Your relationship with the relative	Hostel's Name	From (Month/Year)
	-- Select O		-- Selec

Click To Add

Sl. No.	Relative's Name	Your Relationship with the relative	Hostel's Name	From (Month/Year)
1	ABC	Aunty	PATNA COLONY	2-2018

Apply for hostel [*]:

District for which applying	Hostel's Name
--Select--	

Click To Add

Sl. No.	District	Hostel
1	PATNA	MAULANA MAZHARUL HAQ GIRLS HOSTEL

Is there any FIR lodged or criminal cases pending against you? If yes, please give a brief description:

FIR Details

Declaration: I hereby declare that:

- I belong to Minority Community.
- The information regarding family income is true and correct.
- The documents, information and details provided in this form are true and correct. I am solely responsible for any false information provided by me.
- If admitted to the Hostel, I will abide by the rules and regulations of the Hostel and Minority Welfare Department, Gov. of Bihar.

Upload Applicant's Signature (.jpg/.jpeg only) [*]:

Choose File No file chosen

Click here for Save and Continue

Save And Continue Home

12. This will redirect you to Final check & Submission page where Applicant can recheck his filled details And modify it by clicking “Edit Application Detail” button.
 In a case final submission, check on checkbox and finally submit the form.
Note:- Once the form will be submitted, cannot be updated later.

← → ↻ ekalyan.bih.nic.in/MH_App/Final_Preview.aspx

Mail Us : hrms@bih.nic.in User Manual Helpline No: 1800 345 6123

ई-कल्याण  NATIONAL INFORMATION CENTRE NIC

Home Help Desk Logout

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Personal Academic Other Submit

FINAL CHECK & SUBMISSION

Edited Version of Form View (Submitted)

Registration No. 18 001
 Name of the Applicant 19 [Redacted]
 Date of Birth 20 [Redacted]
 Email ID 21 [Redacted]
 Mobile No. 22 [Redacted]
 AADHAAR No. 23 [Redacted]
 Gender 24 [Redacted]
 Father's Name 25 [Redacted]
 Father's occupation 26 [Redacted]
 Father's Mobile No. 27 [Redacted]
 Mother's Name 28 [Redacted]
 Social Category 29 [Redacted]
 Family Income 30 [Redacted]
 Present Correspondence Address 31 [Redacted]
 Permanent Address 32 [Redacted]
 Identification Mark 33 [Redacted]
 Blood Group 34 [Redacted]
 Marital Status 35 [Redacted]

Educational Qualifications (Class X onwards)

Sl. No.	Class	Year	Board/University	School/College/Institution	Subject	Marks
1	Xth	2010	BSEB	PATNA SCHOOL	ALL	77
2	XIth	2012	BSEB	PATNA COLLEGE	SCIENCE	81
3	B. A.	2019	PATNA UNIVERSITY	PATNA	ALL	89

Marks: Marksheet: View
 Last Exam Document: View
 Any Disability? If yes, brief description : NA
 Do you have any medical issue(s)? If yes, please state : NA

Local guardian(s)

Sl. No.	Name	Address	Contact No.	Relationship with the applicant
1	M KUMARI	PATNA	[Redacted]	Mother
2	F KUMARI	PATNA	[Redacted]	Father

Probable visitor(s) to the hostel

Sl. No.	Name	Address	Contact No.	Relationship with the applicant	Photo
1	S KUMARI	PATNA	[Redacted]	Sister	View
2	B KUMAR	PATNA	[Redacted]	Brother	View

Details of the course to be pursued/pursuing

Sl. No.	Class	Year	Board/University	School/College/Institution	Subject
1	MA	2023	PATNA UNIVERSITY	A N COLLEGE	ENGLISH

Current College: View
 Recommendation Letter: View

Future aspirations

Sl. No.	Carer	Year	Training
1	Skill Development Instructor	2026	Other

Bank Account details:

Bank's Name	Your Name as in Bank Account	Account No.	IFSC CODE
STATE BANK OF INDIA	ABC	[Redacted]	[Redacted]

Is any of your relative staying in any Hostel run by Minority Welfare Department, Govt. of Bihar? If yes, brief description

Sl. No.	Relative Name	Relationship	Hostel Name	From_date
1	ANCY	Aunt	PATNA COLONY	8-2023

Hostel Details:

Sl. No.	District	Hostel Name
1	PATNA	MAULANA MAZHARUL-HAQ GIRLS HOSTEL

Declaration
 I hereby declare that
 1. I belong to Minority Community.
 2. The information regarding Family income is true and correct.
 3. The documents, information and details provided in this form are true and correct.
 4. I am solely responsible for any false information provided by me.
 5. If admitted to the Hostel, I will abide by the rules and regulations of the Hostel and Minority Welfare Department, Govt. of Bihar.

Date: 31-03-2023 

I agree to final check & submission application details.

Click here for Final Submission 

Final Check & Submission Edit Application Details

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